

# **Stormwater Management Program**

## **2012 Activities**

### **City of Sammamish**

Public Works Department

810 228th Avenue SE

Sammamish, WA 98075



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## **ACRONYMS**

Ecology	Washington State Department of Ecology
GIS	Geographic Information Systems
IDDE	Illicit Discharge Detection and Elimination
KCC	King County Code
KCSWDM	King County Surface Water Design Manual
KCSWPPM	King County Stormwater Pollution Prevention Manual
LID	Low Impact Development
NPDES	National Pollutant Discharge Elimination System
O&M	Operations and Maintenance
SMC	Sammamish Municipal Code
SWMCP	Stormwater Management Comprehensive Plan
SWMP	Stormwater Management Program
SWPPP	Stormwater Pollution Prevention Plan

# INTRODUCTION

## BACKGROUND

This document outlines activities planned for 2012 as part of the City of Sammamish's (City's) Stormwater Management Program (SWMP). The City's SWMP is implemented, in part, to comply with the National Pollutant Discharge Elimination System (NPDES) Phase II Municipal Stormwater Permit (the Permit). The Washington State Department of Ecology (Ecology) issued the Permit in January 2007 as part of its implementation of the Federal Clean Water Act. The Permit is intended to cover a five-year period from February 16, 2007; continuing until the issuance of the next permit by Ecology.

The Permit outlines requirements to protect the water quality in natural receiving waters (streams, lakes, wetlands, etc.) from municipal separate storm sewer discharges. The NPDES Municipal Stormwater Permit program is separated out into two different phases. Phase I applies to "large" and "medium" cities and counties, meaning those with a population greater than 250,000, and a population between 100,000 and 250,000, respectively. Phase II applies to all other cities, towns, or counties owning or operating a municipal separate storm sewer system. The City is a Phase II permittee.

## PURPOSE

Each year, the Permit requires the City to submit an Annual Report form that summarizes the City's stormwater activities for the previous calendar year. The SWMP document, required as an attachment to the Annual Report, provides a summary of stormwater activities proposed for future years. This document provides the summary for 2012. Both the Annual Report form and the SWMP document can be obtained as separate documents through contacting the City or viewed on the City's website.

This SWMP document is intended to be used in three different ways. First, it will assist Ecology municipal stormwater staff in gaining a better understanding of the City's planned activities for 2012 and facilitate permit compliance support. Secondly, this SWMP document is intended to inform the public of the City's plans and to solicit input in the form of questions or suggestions. Finally, since this document brings together many elements of the City's stormwater activities, it will be used by City staff to clarify the current status of their SWMP and help focus their daily activities.

The SWMP document is not a legal document. Instead, the components and actions described in the document are enforced through other adopted regulations, such as the NPDES Permit and the City's Municipal Code and Stormwater Ordinances.

## DOCUMENT ORGANIZATION

The SWMP components described in this document are presented in the same order as they appear in the Permit, that is:

1. Public Education and Outreach
2. Public Involvement and Participation
3. Illicit Discharge Detection and Elimination
4. Controlling Runoff from New Development, Redevelopment, and Construction Sites
5. Pollution Prevention and Operation and Maintenance for Municipal Operations

Each section of this document provides a brief overview of permit requirements, summarizes existing programs and activities currently underway that meet or contribute toward meeting the permit requirements, and identifies activities planned for 2012 and into the future.

# 1. PUBLIC EDUCATION AND OUTREACH

## 1.1 OVERVIEW

This section summarizes the Phase II permit requirements and describes the City's current and planned activities for public education and outreach. This chapter is specifically for public education and outreach related to Section S5.C.1 of the Phase II Permit. The goal of public education and outreach is to empower citizens, businesses, and public employees to change their habits in ways that prevent pollution and protect natural waters where stormwater runoff flows.

The City is conducting an on-going update to the public education program. The update is a joint effort between the Community Development Department, which oversees planning and building and code enforcement, and the City Manager's Office, which acts as the City's communications manager. In general, the City is prioritizing existing programs, developing new programs based on feedback, and collaborating with other NPDES Permit jurisdictions on regional public education.

## 1.2 COST TRACKING

Current activities:

- The City currently estimates the cost of developing and implementing the public education and outreach program through approximations of staff time and capital expenditures.

Planned activities:

- Systems are being developed by the City to track actual costs of developing and implementing the public education and outreach program.

## 1.3 TARGET AUDIENCES AND SUBJECT AREAS

The following sections summarize components of the City's public education program, specific to target audience groups.

### 1.3.1 General Public, Including School Aged Children

Education geared towards the general public is intended to provide information on the impacts of flows into surface water and groundwater from the storm sewer system, and environmental stewardship and pollution prevention practices that can be adopted to lessen these impacts. Such practices may include using community car-washes, improved pet waste practices, landscaping, and use of water body buffers.

Current activities:

- News on Website: The City website includes a main page highlighting City news, including articles on stormwater-related issues, events, and projects. The website also contains pages highlighting the City events calendar, City project summaries, and City maps, all of which include stormwater-related topics/data.
- Volunteer Events: The City sponsors regular volunteer events with activities including native plantings, the annual Earth Day Pine Lake Park clean up, etc. Events are publicized in the City newsletter and on the City website.

- Stormwater Webpage: The City has a centralized page for all stormwater-related topics. The page includes links to most existing City webpages that pertain to stormwater, including events, project, news, and City contacts. In addition, the page directs users to external resources including County, State, and Federal stormwater information.
- Storm Drain Markers: The City coordinates storm drain marking through volunteer programs.
- Newsletter Articles and Newspapers: The City provides general awareness of stormwater impacts and issues through publication of a citywide newsletter mailer.
- Sammamish Stormwater Spill Hotline: This number is provided for citizens and the general public to report spills, polluters, or for general information.

Planned activities:

- Storm Outreach Groups (SOGgies): The City will continue to collaborate with several jurisdictions to provide county wide consistent messaging.
- Sammamish Farmer's Market: The City will have a booth at one of the farmer's markets that will have an education emphasis on pet waste.
- Sustainable Sammamish: The City will have a booth at the annual event that will have an educational emphasis on car washing.
- STORM: The City will continue to coordinate with STORM for ongoing education collaboration.
- Target Areas of Greatest Educational Need: The city will work to education citizens on the priority issues as defined by the Hebert Research survey: 1) Biodegradable soap is not safe to stormwater, 2) soapy water from car washing is best handled by allowing it to be absorbed by a lawn or landscaped areas, 3) sediment is pollution and should be prevented from entering the stormwater drainage system.

### 1.3.2 General Public and Businesses

Education geared towards the general public and businesses is intended to provide information on pollution prevention when using and storing: automotive chemicals, hazardous cleaning supplies, carwash soaps and other hazardous material; as well as the impacts of illicit discharges and how to report them.

Current activities:

- King County Hazardous Wastemobile: The City will be notifying homeowners and property managers of the King County Hazardous Wastemobile's visit to Sammamish in August.

Planned activities:

- Business Mailings: The City plans to provide posters and/or brochures to local businesses regarding stormwater pollution prevention practices they can adopt.
- Business Visits: The City plans to make site visits to businesses on an annual basis to make a cursory inspection and provide a personalized message depending on the type of business as well as make community connections.
- Website Equipment BMP information: The City plans to make equipment maintenance BMPs available to business owners on the Stormwater webpage

### 1.3.3 Homeowners, Landscapers, and Property Managers

Education geared towards homeowners, landscapers, and property managers is intended to provide information on yard care techniques to protect water quality; pollution prevention techniques for use and storage of pesticides and fertilizer; pollution prevention techniques for carpet cleaning and auto repair and maintenance; Low Impact Development (LID) techniques, including site design, pervious paving, retention of forests and mature trees; and stormwater pond maintenance.

Current activities:

- Newsletter Articles: The City distributes a monthly newsletter to all postal customers which periodically includes stormwater-related articles.
- LID Articles: Developers utilizing LID techniques beyond a certain threshold may request that the City generate a “Featured LID Development” article in the City newsletter covering the development.
- Compost Bin Sale: The City of Sammamish offers a compost bin sale to make bins available to City residents at a reduced cost.
- Beaver Lake Monitor: Every four to six months, members of the Beaver Lake Management District advisory board work with King County and City of Sammamish staff to publish the *Beaver Lake Monitor* newsletter which is mailed to all members of the district. These newsletters are primarily updates on the current status of the Beaver Lake Management District’s work, but also include useful information about how residents can take simple steps to help protect Beaver Lake.
- Inspections: The City provides annual inspections of all private drainage systems and offers technical assistance at the time of permit issuance.
- King County Hazardous Wastemobile: The City will be notifying homeowners and property managers of the King County Hazardous Wastemobile’s visit to Sammamish this August.

Planned activities:

- Stormwater Library: The City will be providing LID guidance manuals in the Stormwater library for homeowners and developers seeking additional LID information.
- Lake Brochures and Mailings: The city will be offering educational brochures and mailings to assist in lake stewardship and lake friendly landscaping.

### 1.3.4 Engineers, Contractors, Developers, Review Staff and Land Use Planners

Education geared towards engineers, contractors, developers, review staff and land use planners is intended to provide information on technical standards for stormwater site and erosion control plans; LID techniques, including site design, pervious paving, retention of forests and mature trees; and stormwater treatment and flow control techniques.

Current activities:

- Pre-Application Conferences: The City meets with permit applicants to review application requirements and to provide comments on development proposals prior to submittal. A pre-application conference is required for some Type 1 (Boundary Line Adjustment) applicants; and all Type 2 (Short Plat, Variance, Conditional or Temporary Use Permits, SEPA and Reasonable Use Exception), Type 3



(Subdivision, Plat Alteration and Zone Reclassification), and Type 4 (Shoreline Substantial Development Permit, Shoreline Conditional Use and/or Variance Permits) applicants.

- Surface Water Guidance Manual: The City adopted the 2009 King County Surface Water Design Manual (KCSWDM) for use by engineers, contractors, developers, review staff and land use planners during site design and review. Permit applications for short plats, subdivisions, and commercial development require submittal of a stormwater Technical Information Report as defined in KCSWDM.
- LID Ordinance: The City adopted an LID Ordinance designed to encourage development proposals to incorporate LID planning and design approaches into project development by providing incentives tied to LID's use.
- Supplemental Guidance to KCSWDM: The City updated the SMC with a new Title 13 which includes thresholds, definitions, and minimum requirements specific to development in Sammamish.

Planned activities:

- Technical Standards for Stormwater and Erosion Control Plans: Technical Standards for stormwater control and erosion are available on the City's Stormwater webpage ([www.ci.sammamish.wa.us/departments/publicworks/stormwatermanagement.aspx](http://www.ci.sammamish.wa.us/departments/publicworks/stormwatermanagement.aspx)).
- TESC Details Sheets: That will be provided to contractors through our Permit Center and Pre Application meetings and counter questions.
- TESC Clear and Grade Inspections: The Stormwater Technician will provide 2-4 inspections on all Clear and Grade projects outside of single family residences and construction development.

## 1.4 MEASURING EDUCATION SUCCESS

Current activities:

- The City currently does not track all of the results of its education and outreach efforts, though it does informally evaluate the cost compared to the benefit of these efforts.
- Stormwater Education Evaluation survey performed by Hebert Research

Planned activities:

- To track changes in public behaviors that prevent pollution and protect natural waters, the City plans to conduct surveys of residents regarding their environmental stewardship activities and knowledge regarding water quality issues. The City will use the ongoing survey data to compare and measure the results against.

## 1.5 RECORDS OF PUBLIC EDUCATION

Current activities:

- At present, the city maintains informal records of public education activities.

Planned activities:

- The City is continuing to establish a system to organize and maintain records of public education and outreach activities in a manner that can be easily accessed and referenced.

## 2. PUBLIC INVOLVEMENT AND PARTICIPATION

### 2.1 OVERVIEW

The goal of public involvement and participation is to create opportunities for the public to participate in the decision-making processes involving the City's SWMP.

Section S5.C.2 of the Phase II permit requires the City to include ongoing opportunities for public involvement through advisory councils, watershed committees, participation in developing rate structures, stewardship programs, environmental activities, or other similar activities. The City is also required to make its SWMP document, annual report, and all other submittals required under the Phase II permit available to the public and posted on the City's website

### 2.2 OPPORTUNITIES FOR PUBLIC PARTICIPATION

Current activities:

- The annual SWMP is presented to the City Council in a publically advertized meeting.
- The City holds public meetings for projects that are part of the overall SWMP, such as the Thompson and Inglewood Subbasin Planning Meetings.
- Beaver Lake Management District is one of several advisory boards established by the City Council to advise council members on various matters. The goal of the Beaver Lake Management District is to track environmental conditions at Beaver Lake and to promote actions and behaviors among area residents that will minimize negative impacts to the lake and its surrounding ecosystems.

Planned activities:

- The City continues to administer a program to organize and respond to any comments received regarding the SWMP.

### 2.3 ACCESS TO SWMP DOCUMENTS AND ANNUAL REPORTS

Current activities:

- The most recent SWMP document is currently posted on the Public Works, Stormwater Management webpage at [www.ci.sammamish.wa.us/departments/publicworks/StormWaterManagement.aspx](http://www.ci.sammamish.wa.us/departments/publicworks/StormWaterManagement.aspx). This page includes names and contact information for the Stormwater management team, including the Senior Stormwater Program Engineer.

Planned activities:

- The City will update the stormwater management webpage for all surface water-related topics. The updates will also include the latest SWMP document, the Annual Report, and instructions for submitting comments or getting more information.

## **2.4 COST TRACKING**

### Current activities:

- The City currently estimates the cost of developing and implementing the public involvement and participation program through approximations of staff time and capital expenditures.
- Current cost of Hebert Research survey is \$5000.
- Current cost of the Farmers Market booth and Sustainable Sammamish booth is \$1200.

### Planned activities:

- Systems are currently being put in place by the City to track actual costs of developing and implementing the public involvement and participation program.

### **3. ILLICIT DISCHARGE DETECTION AND ELIMINATION**

#### **3.1 OVERVIEW**

An illicit discharge is defined as a storm drain that has measurable flow during dry weather containing pollutants and/or pathogens. The goal of illicit discharge detection and elimination (IDDE) is to establish an ongoing program to detect and remove illicit discharges and improper disposal to the City's storm sewer system.

#### **3.2 COST TRACKING**

Current activities:

- The City currently estimates the cost of developing and implementing the IDDE program through approximations of staff time and capital expenditures.

Planned activities:

- Systems are currently being put in place by the City to track actual costs of developing and implementing the IDDE program.

#### **3.3 PUBLIC HOTLINE**

Current activities:

- The City has established a public hotline to report spills and illicit discharges. The City's website directs the public to contact City Hall at (425) 295-0500 for Public Works emergencies Monday through Friday 8:30 a.m. to 5:00 p.m. and to call the Public Works emergency dispatch number at (206) 296-8100 for public works emergencies after-hours, holidays and weekends.

Planned activities:

- Continue to operate existing hotline.

#### **3.4 IDDE REGULATIONS AND ENFORCEMENT**

Current activities:

- The Sammamish Municipal Code (SMC) § 13.30.020, prohibits illicit discharges to stormwater. In addition, SMC § 13.30.040, outlines enforcement for violators of City Code.
- The City has developed an enforcement strategy for Code violations.

Planned activities:

- The City will continue to use adaptive management as this program is evolving to identify the best response to calls.

#### **3.5 STAFF TRAINING**

Current activities:

- The City has developed an on-going training program for all field staff responsible for conducting illicit discharge detection and elimination. The on-going training

program also includes a system to document and maintain records of all training that has taken place.

Planned activities:

- The City will continue to train as necessary and track training.

### **3.6 PRIORITIZATION AND ASSESSMENT OF WATER BODIES**

Current activities:

- The City has created a prioritized list of receiving waters.
- The City has contracted assessments of both the Thompson and Inglewood subbasins, which are both high-priority watersheds.
- The City will use the information from the SWMCP and the Thompson and Inglewood subbasin assessments to prioritize receiving waters that are likely to have illicit discharges. Evaluation will be made based on characteristics such as recreational importance, fish-bearing water bodies, use complaint records, land use, storage areas, potential spill sites, etc.

Planned activities:

- Conduct visual inspections of high priority outfalls during dry weather as required by the Permit.

### **3.7 STORM SEWER SYSTEM MAPPING**

Current activities:

- A portion of the City's existing storm sewer system was mapped as part of 2001 SWMCP development.
- Data pertaining to new construction of storm sewers in the City is recorded by the Geographic Information Systems (GIS) department and added to the City's permanent database.

Planned activities:

- The City is working to develop a plan to complete the mapping of the remaining components of the storm sewer system. The mapping effort will include storm sewer outfalls, receiving waters, and stormwater management facilities owned, operated, and/or maintained by the City.
- The City will be providing additional training for municipal field staff as part of their normal duties that may observe an illicit discharge.
- The City will provide necessary follow-up training as needed to address changes in procedures, techniques, or requirements. All training records will be documented and maintained.

### **3.8 PUBLIC IDDE INFORMATION**

Current activities:

- As part of the City's ongoing efforts in public education and outreach the volunteer curb markers program places markers that state "Only Rain Down the Drain".

Planned activity:

- Research public education resources regarding illicit discharges.
- Continue ongoing efforts collaborating with SOGgies on eastside bus ad campaign that states “protect our streams”.
- Generate public information such as brochures, factsheets, and webpages explaining the hazards of illegal discharges to stormwater and improper disposal of waste both in general and specific to Sammamish.
- Distribute information to the public.

### **3.9 FULL IMPLEMENTATION OF THE ON-GOING IDDE PROGRAM**

Current activities:

- The City has established a long-term IDDE program. The program includes procedures for locating priority areas likely to have illicit discharges, conducting field assessments of priority outfalls, characterizing the threat posed by identified illicit discharges, tracing the source of an illicit discharge, and removing the source of the discharge.

Planned activities:

- The City will use adaptive management for the on-going IDDE program.

## **4. CONSTRUCTION AND DEVELOPMENT RUNOFF CONTROL**

### **4.1 OVERVIEW**

The goal of controlling runoff from new development, redevelopment, and construction sites is to reduce pollution from all sites that disturb a land area of 1 acre or more, including private development, public development, and roads.

### **4.2 STATE PERMIT APPLICATIONS**

Current activities:

- The City currently makes copies of State construction and industrial stormwater permits applications available to applicants of development permits.

Planned activities:

- The City plans to update a centralized webpage with all surface water-related topics. This page may also include links to the State construction and industrial stormwater permits applications.

### **4.3 RECORD KEEPING**

Current activities:

- The City currently maintains hardcopy records of inspections for all new development.

Planned activities:

- The City is working to update its existing system to maintain an electronic database of inspection reports, maintenance activities, warning letters, notice of violations, and enforcement actions. .

### **4.4 COST TRACKING**

Current activities:

- The City currently estimates the cost of developing and implementing the construction and development runoff control program through approximations of staff time and capital expenditures.

Planned activities:

- Systems are currently being put in place by the City to track actual costs of developing and implementing the construction and development runoff control program. .

### **4.5 RUNOFF CONTROL REGULATIONS**

Current activities:

- SMC § 13.20.020, requires projects needing drainage review to meet core requirements described the KCSWDM.

- SMC § 13.30.040, also directs ongoing water quality compliance through the use of the best management practices described in the King County Stormwater Pollution Prevention Manual (KCSWPPM).
- SMC §13.30.040, authorizes right of entry for inspections.
- The City's LID Ordinance, O2008-236, encourages development proposals to incorporate LID planning and design approaches into project development by providing incentives tied to LID use. Prior to the adoption of O2008-236, the City conducted a review of all other Public Works ordinances for requirements that might potentially impede the use of LID and made an effort to override these requirements within the LID Ordinance.

Planned activities:

- The City plans to utilize adaptive management to address any emerging problems with respect to ongoing stormwater regulations

## 4.6 PERMITTING PROCESS

Current activities:

- The City's current permitting process requires applications for short plats, subdivisions, and commercial development to submit a stormwater Technical Information Report as defined in the KCSWDM.

Planned activities:

- The City plans to implement a permit process that meets the minimum technical requirements of Appendix 1

## 4.7 OPERATION AND MAINTENANCE REGULATIONS

Current activities:

- SMC § 13.20.010, requires maintenance of all drainage facilities in compliance with City maintenance standards to be the responsibility of the applicant or property owner, except where City assumes responsibility. Maintenance measures must follow the standards from KCSWDM.

Planned activities:

- The City will continue to require maintenance of all drainage facilities in compliance with City maintenance standards to be the responsibility of the applicant or property owner, except where City assumes responsibility. Maintenance measures will follow the standards from KCSWDM.

## 4.8 STAFF TRAINING

Current activities:

- All staff that is responsible for administering the stormwater requirements for the City of Sammamish is qualified to do so.
- Some City staff have attended trainings on erosion control, LID techniques, and stormwater design standards and practices.



- The City is working to develop an on-going training program for all field staff responsible for inspecting stormwater management at new development, redevelopment, and construction sites. Both in-house and outside training resources are being investigated. The on-going training program will also include a system to document and maintain records of all training that has taken place.

Planned activities:

- The City will use adaptive management to meet the needs of staff and the requirements of the Permit.

## **5. MUNICIPAL OPERATIONS AND MAINTENANCE**

### **5.1 OVERVIEW**

The goal of municipal operations and maintenance (O&M) is to prevent or reduce pollutant runoff from municipal operations.

### **5.2 COST TRACKING**

Current activities:

- The City currently estimates the cost of developing and implementing the municipal O&M program through approximations of staff time and capital expenditures.

Planned activities:

- Systems are currently being put in place by the City to track actual costs of developing and implementing the municipal O&M program.

### **5.3 MAINTENANCE STANDARDS**

Current activities:

- KCSWDM Appendix A, requires maintenance of all drainage facilities in compliance with City maintenance standards to be the responsibility of the applicant or property owner, except where City assumes responsibility. Maintenance measures must follow the standards from 2009 KCSWDM.

Planned activities:

- The City will continue to use the maintenance standards that have been adopted.

### **5.4 FACILITY INSPECTIONS**

Current activities:

- The City's water quality treatment and flow control facilities are inspected and are cleaned and repaired as necessary after major storms.

Planned activities:

- The City will implement procedures to conduct spot checks as necessary after major storms.

### **5.5 INLET INSPECTIONS**

Current activities:

- The City cleans and inspects the catch basins through the use of a private purveyor.

Planned activities:

- The City is exploring GIS options with a private purveyor in an effort to map all catch basin locations.

## 5.6 ON-GOING INSPECTION PROGRAM

Current activities:

- The City's storm drainage system is regularly inspected and cleaned and repaired as necessary.

Planned activities:

- The City is working to update its existing system to maintain an electronic database of all inspection reports.

## 5.7 ON-GOING O&M PROGRAM

Current activities:

- The city currently operates a robust maintenance program based on the King County model.

Planned activities:

- The City has established an on-going O&M program to reduce pollutants in discharges from all lands owned or maintained by the City such as parks, open spaces, road right-of-ways, maintenance yards, and stormwater treatment and flow control facilities. The program will include components to address issues such as integrated pest management, sediment and erosion control, landscape maintenance and vegetation disposal, trash management, and building exterior cleaning and maintenance.

## 5.8 STAFF TRAINING

Current activities:

- Some City O&M staff have attended trainings associated with pollution reduction and management.
- The City has developed an on-going training program for all field staff responsible for inspecting and maintaining municipal operations. Both in-house and outside training resources are being investigated. The on-going training program will also include a system to document and maintain records of all training that has taken place.

Planned activities:

- The City will use adaptive management as necessary to be compliant with the Permit.

## 5.9 STORMWATER POLLUTION PREVENTION PLAN

Current activities:

- The City has identified all heavy equipment maintenance yards, storage yards, and material storage facilities and evaluating existing coverage under other permits. The City has developed SWPPPs for any applicable facilities.

Planned activities:

- The City will continue to implement non-structural stormwater management practices and SWPPP inspections.

- Each SWPPP will include a schedule for implementation of structural stormwater management practices and inspection procedures to evaluate stormwater management effectiveness.

## **6. SUMMARY OF 2012 PRIORITIZED ACTIVITIES**

### **6.1 ALL COMPONENTS**

- Establish a system to track actual costs of developing and implementing each SWMP component.

### **6.2 ILLICIT DISCHARGE AND ELIMINATION**

- Develop an on-going training program for all staff responsible for conducting IDDE.
- The city will work towards tracking actual costs of developing and implementing the IDDE program
- Working to develop a plan to complete the mapping of the remaining components of the storm sewer system

### **6.3 CONSTRUCTION AND DEVELOPMENT RUNOFF CONTROL**

- Update existing system to maintain an electronic database of inspection reports, maintenance activities, warning letters, notice of violations, and enforcement actions.
- Implement an on-going training program for all field staff responsible for inspecting stormwater management at new development, redevelopment, and construction sites.

### **6.4 MUNICIPAL OPERATIONS AND MAINTENANCE**

- Update existing system to maintain an electronic database of all inspection reports.
- Implementation of an on-going O&M program to reduce pollutants in discharges from all lands owned or maintained by the City.
- Develop an on-going training program for all staff responsible for inspecting and maintaining municipal operations.

## **7. WHERE TO FIND ADDITIONAL INFORMATION**

To obtain additional information regarding the Stormwater Management Program, contact the City through any of the methods listed below.

### **7.1 BY PHONE**

Call Sammamish City Hall:

(425) 295-0500  
Monday through Friday  
8:30 a.m. to 5:00 p.m.

### **7.2 IN WRITING**

Write to the City at the following address:

City of Sammamish Public Works  
801 228th Ave SE  
Sammamish, WA 98075  
c/o Senior Stormwater Program Engineer

### **7.3 ON-LINE**

Visit the Sammamish Public Works Department webpage at:

<http://www.ci.sammamish.wa.us/PublicWorks.aspx>.